



## Proposed Board and Committee Schedule 2018/19

**Report to:** Board  
**Date:** 28 September 2017  
**Report by:** Karen Reid, Chief Executive  
**Report No:** B-21-2017  
**Agenda Item:** 15

### **PURPOSE OF REPORT**

To present the Board and Committee Schedule 2018/19.

### **RECOMMENDATIONS**

That the Board:

1. Agrees the dates within the schedule for 2018/19.

**Consultation Log**

Who	Comment	Response	Changes Made as a Result/Action
Senior Management	Executive Team		
Legal Services			
Corporate and Customer Services Directorate			
Committee Consultation (where appropriate)	Chair and Conveners		
Partnership Forum Consultation (where appropriate)			
<b>Equality Impact Assessment</b>			
Confirm that Involvement and Equalities Team have been informed	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
EIA Carried Out	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
If yes, please attach the accompanying EIA and appendix and briefly outline the equality and diversity implications of this policy.			
If no, you are confirming that this report has been classified as an operational report and not a new policy or change to an existing policy (guidance, practice or procedure)	Name: Fiona Angus Position: Committee Support Officer		
Authorised by Director	Name: Karen Reid	Date: 4 September 2017	

## **1.0 INTRODUCTION**

This paper presents the Board and Committee dates for the 2018/19 financial year.

When scheduling the 2018/19 dates the following were taken into account:

- the business cycle of the organisation
- the current Board and Committee cycle
- SSSC and HIS proposed meeting dates to avoid any clash of dates for Lead Officers and ex-officio board members

The Chair, Conveners and Lead Officers have been consulted on an earlier version of the Schedule and the final version at Appendix 1 reflects any comments noted.

## **2.0 RESOURCE IMPLICATIONS**

There are no additional resource implications arising from this report.

## **3.0 BENEFITS FOR PEOPLE EXPERIENCING CARE**

Advanced scheduling ensures good governance arrangements are in place. These arrangements facilitate appropriate scrutiny and challenge, which give assurance to people experiencing care.

## **LIST OF APPENDICES**

**Appendix 1** - Board and Committee Schedule 2018/19

Version: 1.0	Status: <i>Final</i>	Date: 04/09/17
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